

**Iowa Annual Conference of the United Methodist Church**  
**Table II Part C-- Program Expenses**  
**Report Expenses Incurred from January 1, 2009 to December 31, 2009**

DISTRICT \_\_\_\_\_ CHURCH \_\_\_\_\_ CHURCH # \_\_\_\_\_

PASTOR \_\_\_\_\_ E-mail \_\_\_\_\_

**Instructions:**

- **Read the instructions printed on the back before completing this form.**
- **Round all figures to the nearest dollar.**

66A Permanent Deacon/Diaconal Salaries \$ \_\_\_\_\_

66B Housing and Reimbursable Expense \$ \_\_\_\_\_

66C Permanent Deacon/Diaconal Benefits \$ \_\_\_\_\_

**66T Total Deacons/Diaconal/Compensation and Benefits \$ \_\_\_\_\_**

67A Program Staff Salaries (Lay Employees)

1 Christian Education Director(s) \$ \_\_\_\_\_

2 Choir Director(s) \$ \_\_\_\_\_

3 Organist(s) \$ \_\_\_\_\_

4 Director(s) of Music \$ \_\_\_\_\_

5 Other Program Staff \$ \_\_\_\_\_

**67AT Total Program Staff Salaries \$ \_\_\_\_\_**

67B Program Staff Benefits (Lay Employees)

01. Christian Education Director(s) \$ \_\_\_\_\_

2. Choir Director(s) \$ \_\_\_\_\_

3. Organist(s) \$ \_\_\_\_\_

4. Director(s) of Music \$ \_\_\_\_\_

5. Other Program Staff \$ \_\_\_\_\_

**67BT Total Program Staff Benefits \$ \_\_\_\_\_**

**67T Total Program Staff Salaries and Benefits \$ \_\_\_\_\_**

68A Other Non Staff Program Expenses (be sure to read 68 instructions)

1. Church and Society \$ \_\_\_\_\_

2. Education \$ \_\_\_\_\_

3. Evangelism (Outreach) \$ \_\_\_\_\_

4. Missions (not contributions) \$ \_\_\_\_\_

5. Worship \$ \_\_\_\_\_

6. Stewardship \$ \_\_\_\_\_

7. Family Council \$ \_\_\_\_\_

8. Youth Council \$ \_\_\_\_\_

9. Children Council \$ \_\_\_\_\_

10. Other \$ \_\_\_\_\_

**68T \$ \_\_\_\_\_**

**Mail with Table One and Three**

## Table II Part C

- 66A Report the salaries for Deacon/Diaconal ministers if employed by your church. The salary line should include tax-sheltered annuity payments, tax deferred salary deductions, health insurance premium deductions, personal pension deductions, flexible benefit account deductions. Section 125 Cafeteria account deductions, federal and state income tax withholding, FICA (Social Security) withholding, other miscellaneous salary deductions.
- 66B Report the reimbursement expenses paid to the Deacon/Diaconal minister employed by your church. These expenses would include travel, housing allowance, continuing education, Annual Conference expense and other reimbursable amounts. If a parsonage is provided, include maintenance cost of the parsonage and utilities if paid by the church.
- 66C Report the total for Deacon/Diaconal ministers benefits that were paid by the church in addition to salary. An example would be the church's share of a pension program, health insurance premium if paid by the church (do not include any item that was included in 66A), and any other benefits paid to the Deacon/Diaconal for the Deacon/Diaconal in addition to salary.
- 66T Total 66 A - C
- 67A Report the salaries for the Lay Program staff as listed below if the church employs people for these tasks. The Salary line should include tax-sheltered annuity payments, tax deferred salary deductions, health insurance premium deductions, pension deductions, flexible benefits account deductions, Section 125 Cafeteria account deductions, federal or state income tax withholding, FICA (Social Security) withholding, and other miscellaneous deductions. If a church employs a Parish Nurse, the salary should be reported as Other Program Staff. Total the items.
- 67B Report the total for employed Lay Program staff benefits that were paid by the church in addition to salary. An example would be the church's share of a pension program, life insurance, health insurance premium if paid by the church (do not include any item that was included in 67A), and any other benefits paid to the employee or for the employee in addition to salary. Include the churches share of FICA payments. If a church employs a Parish Nurse, the benefits should be reported as Other Program Staff. Total the items.
- 67T Total 67 A -B
- 68T Report the amount the church has paid to support the program of the church. Examples include but are not limited to such things as music for worship, cost of printing material, church school curriculums or supplies, radio and newspaper advertising and any other costs related to the program mission of the church. On line 68A 04 do not include. Reported on line 68A 04 should be only the cost associated with raising funds for mission projects. *(Do not include salaries, Advance Special giving, or special Sunday offerings, special gifts given to things such as food pantries).*